

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5  
Regular Meeting of the Board of Education  
Tuesday, August 25, 2009 – 6:30 p.m.  
High School Library

- Open Meeting The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call:  
  
Dodge, Mallaney, Martin, Nelson, Preston, Stauffenberg and Toepper – seven (7).  
  
Absent – none (0).  
  
Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, R. Schnitzler, J. Palicki, A. Furbee, T. Steele, J. Ruland, D. Christ, C. Allers, J. DePoister and Clerk Fortin – thirteen (13).  
  
Visitors: J. and K. Emerson, J. Nelson, B. Meek – four (4).
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Items Moved by Dodge, seconded by Nelson to approve the following additional agenda items:  
  
III. Report of the Board Committees or Representatives  
    D. Tech Committee Summer Update  
IV. Consent Agenda  
    E. Resignations  
        Amy Beck – High School Math teacher  
    F. Employments  
        Authorization for Superintendent to hire a High School Math teacher\*  
VII. New Business  
    E. Approve Pressure Washing Systems Marketing (Cicero, IL) proposal as presented for fleet cleaning services.  
  
Ayes: Dodge, Nelson, Mallaney, Martin, Preston, Toepper and Stauffenberg – seven (7).  
Nays – none (0). Motion carried.
- Public Hearings/ Petitions PTO President, Mike Casagrande presented the Board with packets listing each of the PTO officers, meeting dates, Market Day pickup dates and more. A few of the new projects the PTO will be starting include emailing information to parents, Elementary School ice cream social, open house hand out of specialty foods (pizza kits, buffalo chicken, cookie dough) for a preview of sale items during the year. KidsClick!, an educational website for kids K-8 will be sponsored by the PTO and the PTO will also be designing their own website. The Board verbally agreed to approve the fall fundraiser unanimously. The PTO will have a link on the school website and vice versa.

Barb Meek of BLDD gave an overview of the building projects as follows:

- Roofing projects basically complete
- Working on punch lists at the Elementary
- Middle School roof is complete, trimmed out, & will run one if not two downspouts
- The interior spout in the alcove dumps right on the sidewalk – want to run one horizontal right into the landscaping area
- High School gym basically complete – trimming out and finishing details
- Next week punch list walk thru
- New storage building – Terry Vaughan in process of getting signed contract and bonds in mail tomorrow
  - Sept 1<sup>st</sup> - 10:00 a.m. preconstruction meeting
  - Six R.F.P's have been issued – overall will add \$10,295 to the project
- Transportation building – Slowed progress - waiting for closing of other facility
  - Barb reviewed the new building plans
  - Did not act on soil borings – will wait until closing of other facility
  - There is corn to be harvested on the site
  - Architects were instructed to continue on with plans as soon as we close on other facility

Report of  
Committees

**Building Committee** – Chairman Martin reported that most of the building committee meeting was spent talking about the aforementioned topics. Chairman Martin commended the members of the maintenance department for all that has been completed in the last three months.

**Finance Committee** – Chairman Mallaney reported the Committee met this evening at 5:00 p.m. and reviewed the packet, CLIC refund, additional items, and bus washing bid in detail (the committee recommends accepting the bid).

**KARVES** – Chairman Preston reported the advisory committee had their quarterly meeting. Enrollment is up. 112 students are enrolled in law enforcement. The next meeting is November 12<sup>th</sup>.

**Tech Committee** – Tom Steele, Technology Director reviewed the summer project highlights, which included: the installation of new fire walls, cleaning all classroom and lab computers, presentations at three different technology conferences, and evaluation of ACER notebooks. The tech interns were recognized for their work and the Board welcomed Jacob Mansfield and Damon Myers as new tech interns. Brandon Rattin, ONU tech intern, was thanked for his behind the scenes work this summer. Upcoming events include the review of the tech plan.

Consent  
Agenda

Moved by Mallaney, seconded by Toepper to approve the following Consent Agenda items:

- A. Minutes
  - a. Regular Board Meeting – July 28, 2009
  - b. Executive Board Meeting- July 28, 2009
  - c. Cancelled Special Board Meeting – August 3, 2009
  - d. Special Board Meeting – August 11, 2009

- B. Financial Reports
  - a. FY 2010 Tentative Budget
  - b. Summary of Cash/Investment/Fund Balances
  - c. M-T-D/Y-T-D Revenue/Expenditure Reports
  - d. Payroll Extras and Imprest Fund
  - e. Payroll and Accounts Payable
  - f. Investment Account Reports
  - g. Additional Accounts Payable (Handout)
- C. Approve Cooperative Agreement between Manteno Elementary School & Kankakee Community College for student nursing practicum students
- D. Declare as surplus old unused desks, chairs & books as presented
- E. Resignations:
  - a. Cindy Heimberger- 3 hour food service effective immediately
  - b. Amy Beck – High School math teacher
- F. Employments:
  - a. \*Kerry Bjelke- paraprofessional- Primary School
  - b. \*Lois Taylor- paraprofessional- Elementary School
  - c. \*Mary Edwards- paraprofessional- Middle School
  - d. \*Joseph Snyder- paraprofessional- Middle School
  - e. \*Jennifer Thiesen- paraprofessional- Primary School
  - f. \*Tricia Krejca- paraprofessional (MAP) - Middle School
  - g. \*Jessica Gonet- paraprofessional (MAP) - Elementary School
  - h. \*Terri Secrest- Sub food service, sub custodian, sub bus aide, sub secretary
  - i. Marcia Czerwionka- Sub custodian
  - j. Cindy Heimberger- Sub bus aide, sub food service
  - k. Authorization for the Superintendent to hire a High School Math teacher.

\*Pending successful completion of pre-employment paperwork.

Ayes: Mallaney, Toepper, Dodge, Martin, Nelson, Preston, and Stauffenberg – seven (7).

Nays – none (0). Motion carried.

Unit Office  
Report

Supt. Russert reported on the following items:

**Good News** – School started today and Supt. Russert visited each building and welcomed the students, staff and parents.

- The Primary School will be using the mobiles for a cooling center if needed
- The Middle School mobiles will be used for differentiation
- The High School mobiles will be used for extracurricular activities
- The Primary School, Elementary School and Middle School classrooms are full

**Hail Update** – The hail repairs are almost complete

**AYP Reports, ACT Reports** – ACT scores are up 1.2 points, the District did not make AYP sub groups combined

**High School Summer School Report** – The students passed courses

**Pandemic Flu** – The CDC recommends not overly promoting perfect attendance, if a student has a fever/flu, they should remain home 24 hours after the fever breaks. Cathy Allers wrote Lisa Dugan a letter regarding General State Aide and how attendance affects the funding. The letter is requesting consideration of an ADA push to State legislature to change the basis of the funding formula.

**Health Life Safety** – The High School hot water heater has been replaced, the Elementary School exhaust air handler was been resecured.

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Old Business

Table Bid Specs Moved by Martin, seconded by Nelson to table the bid specs for the new transportation center until after the closing of the current transportation facility. Ayes: Martin, Nelson, Dodge, Mallaney, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Table Well Installation Moved by Toepper, seconded by Dodge to table the well installation until after the closing of the current transportation facility. Ayes: Toepper, Dodge, Mallaney, Martin, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve HS Storage Facility Proposals Moved by Mallaney, seconded by Martin to approve the High School storage proposals with the additional \$10,195.00 changes. Ayes: Mallaney, Martin, Dodge, Nelson, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

New Business

Approve Display of 09-10 Budget Moved by Martin, seconded by Toepper to approve the display of the 2009-2010 tentative budget in the District Office for 30 days. Ayes: Martin, Toepper, Dodge, Mallaney, Nelson, Preston and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Move Sept. Board Mtg. Moved by Nelson, seconded by Dodge to change the regular meeting of the Board of Education from September 22<sup>nd</sup> to September 29<sup>th</sup>, 2009. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.

Approve Door to Door Fundraisers Moved by Martin, seconded by Nelson to approve the High School boys and girls soccer teams door-to-door fundraisers. Ayes: Martin, Nelson, Dodge, Mallaney, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Anticipated Future Items Adoption of the 2009-2010 budget and approve the School Improvement plans.

Approve Pressure Washing Systems Moved by Mallaney, seconded by Nelson to approve the Pressure Washing Systems Marketing proposal for \$325.50 per month to wash the buses. Ayes: Mallaney, Nelson, Dodge, Martin, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Adjournment Moved by Mallaney, seconded by Nelson to adjourn the meeting. Ayes: Mallaney, Nelson, Dodge, Martin, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried. The meeting ended at 7:28 p.m.

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Mark Stauffenberg  
Board President  
MKS/PM/df

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Patrick Mallaney  
Board Secretary